

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1494057

Vendor Name: Castle Branch, Inc

Check Details:

Check Number: 0342269

Check Amount: \$ 864.50

Check Date: 9/3/2025

Invoice Details:

Invoice Number: 1012148-IN

Invoice Date: 8/20/2025

PO Number: B0002972

Voucher Number: V0897858

Document Type: AP Invoice

Document Below



General inquiries please call (888) 723-4263
Pay by phone at (888) 723-4263 x 7195

COLLEGE OF DUPAGE
NURSING FACULTY
425 FAWELL BLVD
HSC 1210
GLEN ELLYN, IL 60137

ATTN: JEFF HELLER

Invoice Number: 1012148-IN

Invoice Date: 8/20/2025

Customer Number: 01-OJ34

Customer P.O.: BO#B0002972

Date Due: September 04, 2025

EMPLOYMENT SCREENING - OJ34
DRUG SCREENING

87.50
777.00

Please Note: Accounts with past-due balances are subject for suspension.

INVOICE TOTAL: 864.50

CUT HERE



Please remit payment to:

Castle Branch, Inc.
P.O. Box 737769
Dallas, TX 75373-7769

Pay Online at www.CastleBranch.com/Pay-Bill

Payment Amount

\$

Please return this portion of your invoice with your payment.

College of DuPage - Nursing Faculty		CAC: OJ34	Access:	Acct No:01-OJ34	2025-08-14
Devol, Deanna Therese		***-**-0157	Special ID:		
Ordered by Student - Applicant on 07-17-2025 00:28:14					
OJ34im					17.50
Medical Document Manager					
Total:					17.50
Etheridge, Melinda Elana		***-**-5161	Special ID:		
Ordered by Student - Applicant on 08-12-2025 16:42:32					
OJ34im					17.50
Medical Document Manager					
Total:					17.50
Mahmood, Sonia Ali		***-**-3527	Special ID:		
Ordered by Student - Applicant on 08-06-2025 23:37:25					
OJ34im					17.50
Medical Document Manager					
Total:					17.50
Petray, Lisa Ann		***-**-3269	Special ID:		
Ordered by Student - Applicant on 07-15-2025 10:36:20					
OJ34im					17.50
Medical Document Manager					
Total:					17.50
Walwer, John James		***-**-2094	Special ID:		
Ordered by Student - Applicant on 07-29-2025 14:04:05					
OJ34im					17.50
Medical Document Manager					
Total:					17.50
Total For Orders:					87.50
Total:					87.50

Attention:

College of DuPage - Nursing Faculty

Billing Period: Through 08/14/2025

Invoice_Date	CAC	Account_Code	Payment_Terms	TOTAL_DUE
08/15/2025	OJ34	01-OJ34		\$777.00

Date	Description	D/A	Details	Qty	Unit	Amount
7/15/2025	Other	D	Emily McFadzean-Dockens	1.00		\$37.00
7/19/2025	Other	D	Dawn Davison	1.00		\$37.00
7/22/2025	Other	D	Janet Adams	1.00		\$37.00
7/22/2025	Other	D	Melissa Ericson	1.00		\$37.00
7/24/2025	Other	D	Joe Maurer	1.00		\$37.00
7/24/2025	Other	D	Karen Slater	1.00		\$37.00
7/25/2025	Other	D	Deanna Devol	1.00		\$37.00
7/25/2025	Other	D	Emma Servatius	1.00		\$37.00
7/26/2025	Other	D	Terri Ambrosini	1.00		\$37.00
7/25/2025	Other	D	Donna Kanak	1.00		\$37.00
7/30/2025	Other	D	Eamann Ayyad	1.00		\$37.00
8/04/2025	Other	D	Lisa Petray	1.00		\$37.00
7/31/2025	Other	D	John Walwer	1.00		\$37.00
8/02/2025	Other	D	Christina Smith	1.00		\$37.00
8/06/2025	Other	D	Christina Bundy	1.00		\$37.00
8/06/2025	Other	D	Geraldine Brewer	1.00		\$37.00
8/06/2025	Other	D	Cathleen Brzezinski	1.00		\$37.00
8/09/2025	Other	D	Sarah Born	1.00		\$37.00
8/09/2025	Other	D	Meenu James	1.00		\$37.00
8/12/2025	Other	D	Sonia Mahmood	1.00		\$37.00
8/14/2025	Other	D	Patricia Bowman	1.00		\$37.00



CastleBranch – A DISA Company
1844 Sir Tyler Dr,
Wilmington, NC 28405

5/8/2025

Subject: Update to Our Mailing Address for Payments

Dear Valued Client,

Please be advised that our mailing address for check payments has changed. Kindly use the new address moving forward to avoid any delays in processing.

Castle Branch – A DISA Company
P.O. Box 737769
Dallas, TX 75373-7769

To ensure timely and secure payment processing, we strongly encourage you to use ACH (Automated Clearing House) payments whenever possible.

For ACH delivery:

Bank Name: JP Morgan Chase Bank, N.A.
Bank Routing Number: 111000614
Account Number: 605123390
Account Name: DISA Global Solutions Inc. – Castle Branch

If you have any questions, please contact us at Accounting@castlebranch.com, or 888-723-4263 option 4.

We appreciate your prompt attention to this matter.

Ana Moreno
Manager I, AP/AR

DISA Global Solutions, Inc
Main: 281-673-2400
www.disa.com

"Lang, Jessica" <langj@cod.edu>

CastleBranch INV#1012148-IN \$864.50

"Lang, Jessica" <langj@cod.edu>

Mon, Aug 25, 2025 at 02:06 PM UTC

CC:

BCC:

Jessica Lang

Program Support and Admissions Specialist, Health Sciences

College of DuPage | 425 Fawell Blvd | Glen Ellyn, IL 60137

630.942.2447 Direct | 630.942.8331 Office | 630.942.4222 Fax

langj@cod.edu

1 attachment

CastleBranch INV#1012148-IN \$864.50 - sent to AP 8.25.25.pdf